

Script Name: Waivers Title III Script
Description: This script tests the functionality contained within the Waivers module, Tracking View, E-mail and Self-Servicer. Year requirement for the module: last five years.

Create by: Maja Dragnic
Prerequisites:
Security Access: Update and View
Outputs:
Use Cases Covered: Title III Waivers
Conditions Covered: T3W001 - T3W009
 SAME FUNCTIONALITY FOR VIEW AND UPDATE.

| Step | Value to Enter | Expected Results | Actual Results | Pass/Fail | SIR# | Test Conditions |
|---------------------------|--|--|----------------|-----------|------|-----------------|
| Admin User Logs In | | | | | | |
| 1 | Open Internet Browser | Browser Opens | | | | |
| 2 | Enter <http://dev.cbs.sfa.ed.gov:8531/CBSWebApp/admin/adminWelcome.jsp> into the browser address window | Window "Enter Network Password", asking for user's name and password is displayed. (Testing only) | | | | |
| 3 | Type <cbs> as your username and <cbsdev> as your password | Field accepts values | | | | |
| 4 | Select <OK> | <p>Verify that the system displays the Campus-Based Admin Login page. In the center of the page is a Login button. There is a following instruction notifying the Admin User how to proceed: Welcome to Campus-Based Administration.</p> <p>To access the Campus-Based Admin site:</p> <ol style="list-style-type: none"> 1. Select the "Login" button. 2. Enter your PIN information. The PIN serves as your identifier to let you access information in systems for the Department of Education. If you do not have a PIN go to the Department of Education PIN Registration site to apply. 3. Enter the Campus-Based Admin TG Number. 4. After login authentication is complete, the Campus-Based admin home page will be displayed. <p>If your security rights have not yet been established, contact the CB Security Officer at the <u>Campus-Based Programms office</u>.</p> | | | | |
| 5 | Select <Log In> button | Window "Enter Network Password", asking for user's name and password is displayed. (Testing only) | | | | |
| 6 | Type <integrate> as your username and <pin1026> as your password | Field accepts value (this step is for testing purposes only and will not be necessary in February). | | | | |
| 7 | Select <OK> or if security browser was displayed, click <Yes> button to accept | The System displays the PIN Authentication site with the following fields: social security number, first two letters of last name, date of birth, and PIN. The PIN Authentication site is outside of the eCB System. | | | | |

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|------|---|---|----------------|-----------|------|--------------------------------|
| 8 | Enter <222334444> into the SSN field | Field accepts value. | | | | |
| 9 | Enter <Fr> into the first two letters of last name field | Field accepts value. | | | | |
| 10 | Enter <10221970> in the DOB field | Field accepts value. | | | | |
| 11 | Enter <1385> in the PIN number field. | Field accepts value. | | | | |
| 12 | Select <Submit Request> button | Security Alert message comes up. | | | | |
| 13 | Select <Yes> button | The System displays a screen where the Admin User enters the Admin TG number. There is a field to enter a TG number. There is a Next button. There is a following instruction notifying the Admin User how to proceed: "Please enter your TG number using uppercase letters. The TG number is case sensitive". | | | | |
| 14 | Enter <TG08899> into the TG field | Field accepts value. | | | | |
| 15 | Click <Next> button | The System displays the Campus-Based Admin home page. The following links are displayed on the left navigation bar: Accounting, Admin Security, Awards, ComLog, Communications, FISAP Update, FISAP View, Hold Schools, Manual Adjustments, New Schools, PART, PLIST, Recalculation, Reports, Tracking, Waivers, Work Colleges. | | | | |
| 16 | Admin User Wants to View Approved Waivers | | | | | |
| 17 | Select the <Waivers> from the Admin Main Menu | The Waivers page displays. | | | | T3W002 |
| 18 | Select the <Title III Waivers> link | The System displays the Title III Waivers - Approved Waivers Page. The following options are available on the left navigation bar: Waivers, Community Service, Title III, Under Use, Reports, ComLog, Logout. The center of the page includes a table with the following fields: CB serial #, school name, award year, and notification status. There is a Print Friendly Version link and links to four years of prior year Title III Waiver data. | | | | T3W001, T3W003 |
| 19 | The User Wants to Print Approved Waivers page | | | | | |
| 20 | Select the <Print Friendly Version> link on top right of page | The System displays the Approved Waivers page. Status of the schools match the status received from the Title III data feed. | | | | T3W004, T3W007, T3W008, T3W009 |
| 21 | Click <Print> from the file Menu | Document Prints | | | | |
| 22 | Click the <X> in the upper right-hand corner of the pop-up window | The System displays the Title III Waivers- Approved Waivers Page from the current year. | | | | |
| 23 | Admin User Wants to Review a Prior Year Title III Waiver | | | | | |
| 24 | Enter <000001> in the Search For field | Field accepts value. | | | | |

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| 25 | Select <2001-2002> date link from the Campus-Based Year drop-down menu and select the <GO> button | The System displays the Approved Waivers page from 2001-2002. There is a Print Friendly Version Link. | | | | T3W005, T3W006 |
| 26 | Select <1999-2000> date link from the Campus-Based Year drop-down menu and select the <GO> button | The System displays the Approved Waivers page from 1999-2000. There is a Print Friendly Version Link. | | | | T3W005, T3W006 |
| 27 | Select <1998-1999> date link from the Campus-Based Year drop-down menu and select the <GO> button | The System displays the Approved Waivers page from 1998-1999. There is a Print Friendly Version Link. | | | | T3W005, T3W006 |
| 67 | Admin User Enters Reports Module | | | | | |
| 68 | Select the <Reports> link from the left navigation bar | <p>The System displays the main reports page, which gives an overview of the types of reports available: The Reports module allows you to view and print statistical data for all schools as well as individual schools. Reports are available for the modules below. Select a link on the left navigation bar to access the reports for that module. For reports that are not specific to a module, select the Custom link.</p> <p>A. Accounting Select the Accounting link to view transactional data such as a school's ATH or eSOA.</p> <p>B. Awards Select the Awards link to view worksheets, school funding information, and other data relating specifically to Awards.</p> <p>C. E-mail Select the E-mail link to view text for e-mail notifications.</p> <p>D. FISAP Select the FISAP link to view FISAP-specific reports.</p> <p>E. Hold Schools Select the Hold Schools link to view various reports including hold school status and notification letters.</p> <p>F. PART Select the PART link to view procedure activity statistics.</p> <p>G. PLIST Select the PLIST link to view summary reports of schools with excess liquid capital status and to view excess liquid capital notifications.</p> | | | | |
| 69 | Admin User Seeks Waiver Reports | | | | | |

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| 70 | Select <H. Waiver Reports> link from the left navigation bar | <p>The System displays the FISAP Reports page. There is a column for general reports and a column for school-specific reports. Each available report is a link. There is an instruction notifying the Admin User how to proceed. Links include</p> <p>General Reports</p> <p>The following links are in the General Reports column of the Waivers Reports page:</p> <p>Community Service Approval Report</p> <p>Community Service Denial Report</p> <p>Title III Approval Report</p> <p>Under Use Approval Reports</p> <p>Under Use Denial Report</p> <p>Reports By School</p> <p>The following links are in the Reports By School column of the Waivers Reports page:</p> <p>Community Service Cover Page</p> <p>Community Service Status Letter</p> <p>Title III Cover Page</p> <p>Title III Status Letter</p> <p>Under Use Cover Page</p> <p>Under Use Status Letter</p> | | | | |
| 71 | Admin User Seeks General Waiver Reports | | | | | |
| 72 | Select the <Title III Approval Report> link under Genral Reports | The System displays the Title III Approval Report | | | | |
| 73 | Select <File> from the top navigation bar | The System displays the File Menu | | | | |
| 75 | Select <Print> option from the file menu | The System diplays the Print Menu | | | | |
| 76 | Select the <Print> button | The System prints the document | | | | |
| 77 | Select the <x> in the upper right hand corner on the report windo | The Report closes and the System displays the Waiver Reports page. There is a column for general reports and a column for school-specific reports. Each available report is a link. There is an instruction notifying the Admin User how to proceed. | | | | |
| 78 | Select the <Under Use Approval Reports> link under Genral Reports | The System displays the Under Use Approval Report | | | | |
| 79 | Select <File> from the top navigation bar | The System displays the File Menu | | | | |
| 80 | Select <Print> option from the file menu | The System diplays the Print Menu | | | | |
| 81 | Select the <Print> button | The System prints the document | | | | |

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| 82 | Admin User Seeks Waivers Reports by School | | | | | |
| 83 | Select the <Serial #> radio Button from the top navigation bar for < School 1>. | Button populated with a black dot when selected | | FIS002 | | HS003 |
| 84 | Enter <004414> in the field Labeled 'Search By' | Field Accepts Value | | FIS002 | | HS003 |
| 85 | Select <2002-2003> from a dropdown menu labeled "Campus-Based Year" | Field Populates with correct year | | | | HS003 |
| 86 | Click <Go> Button | The system populates the School Name in the Name Field and 004414 in the Serial Number Field. | | | | |
| 87 | Select the <Title III Cover Page> link under Reports by School | The System displays the Title III Cover Page | | | | |
| 88 | Select <File> from the top navigation bar | The System displays the File Menu | | | | |
| 89 | Select <Print> option from the file menu | The System displays the Print Menu | | | | |
| 90 | Select the <Print> button | The System prints the document | | | | |
| 91 | Select the <x> in the upper right hand corner on the report window | The Report closes and the System displays the Waivers Page. There is a column for general reports and a column for school-specific reports. Each available report is a link. There is an instruction notifying the Admin User how to proceed. | | | | |
| 92 | Select the <Title III Status Letter> link under Reports by School | The System displays the Title III Status Letter | | | | |
| 93 | Select <File> from the top navigation bar | The System displays the File Menu | | | | |
| 94 | Select <Print> option from the file menu | The System displays the Print Menu | | | | |
| 95 | Select the <Print> button | The System prints the document | | | | |
| 96 | Select the <x> in the upper right hand corner on the report window | The Report closes and the System displays the Waivers Page. There is a column for general reports and a column for school-specific reports. Each available report is a link. There is an instruction notifying the Admin User how to proceed. | | | | |
| 97 | Admin User Wants to Log Out of the System | | | | | |
| 98 | Select <Log Out> link from the left navigation bar | The system displays a warning message. There is a Proceed button. | | | | |
| 99 | Select <Proceed> button | The System displays the Campus-Based Admin Login page. | | | | |